

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, February 8, 2010

I. Call to Order (6:00pm)

Chairman Steve Pope called the meeting to order at 6:04pm.

II. Pledge of Allegiance / Roll Call

III. Comments

- a. Spotlight Presentation (JH/HS Art Winners – Russ S./Hugh D.) Est. Time: 10 mins

Russ Sojourner shared that there was a state wide art show that the secondary student participated in and the TCA students won along with honorable mention. Suzanne Lung shared that this was a huge accomplishment for TCA, and that Junior High took the entire painting awards at the event. Ryan Alejo won first place, Ashley Hsieh won second along with Kay Takada. John Howland shared the students who were honorable mention at the art show. They were Jonah Karls and Hannah Keller. Daniel Vance shared that he was extremely pleased that high school had done so well at the art show. He shared that Alyssa Allen won second place and honorable mentions were Elizabeth Preciado and Kenny Crane.

- b. Comments from the Audience Est. Time: 5 mins

IV. Consent Agenda Items Est. Time: 2 mins

- a. Admin/Ops Summary Report

Moved by Matt Carpenter, seconded by Lisa Sutton, to approve the consent agenda, at 6:15pm. Roll Call. Approved by unanimous vote.

V. Discussion Agenda Items

- a. Board Elections: 2010 Timeline and Process

- i. Presenter: Matt Carpenter For: Information Est. Time: 10 mins

Matt Carpenter updated the board on the Board Elections timeline. The deadline for petitions is due on February 26th. The idea is that at the March 8th meeting the candidates can be announced and then begin scheduled them to attend the PTO meetings and then get in handouts to be passed out and placed on the website. The plan is to have the voting take place at the April 12th board meeting.

Ron Mast shared that he has a meeting schedule this week with the Colorado League of voters to discuss their part in the voting process.

- b. TCA President Search Committee Update

- i. Presenters: Steve Pope / Matt Carpenter For: Discussion/ Vote Est. Time: 10 mins

Steve Pope shared a quick update on the President Search committee. He said currently they are meeting on a weekly basis and but may be increasing that to twice a week. They are working with HR to make sure the applications are being submitted to the search committee for their review. Steve Pope shared that they have given HYA until March 1st to give their recommendation of candidates. He would like to add a

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phrase to the search committee process to allow changes be made to the dates in the Search Committee Process document.

c. High School Principal Search Update

i. Presenter: Ron Mast

For: Information

Est. Time: 5 mins

Ron Mast shared that the High School principal search committee is formed. The first meeting will be this Thursday and then next Thursday the meeting will be the search committee plus parents who would like to be involved. He said that he has also spoken with Matt Carpenter about HYA participating in the High School Principal search as well as the President Search.

d. Policy Review & Training Status/Updates

i. Presenter: Ron M. / Kevin C.

For: Discussion

Est. Time: 5 mins

Kevin Collins shared the progress is 109 policies have been reviewed of the total number of 301. He also said that the staff training is almost complete. There are 15 people that still need to be trained for 100% completion.

Steve Pope asked for clarification on the list of what policies might need board review and which ones will not.

Kevin Collins shared that they are in the process of creating a more organized list and then they will bring it to the board.

e. Core Values Document – Next Steps

i. Item: Discuss Communications Plan and How to develop Measures of Results/Performance

ii. Presenter: Jim K. / Leesa W. / Ron M.

For: Discussion

Est. Time: 15 mins

Ron Mast said that in his letter in the Titan Times he addressed the New Core Values document and referenced Leesa Waliszkeski's article in the document. He also said that it was stated where they could find that document on the website.

Leesa W. shared that they will continue to introduce this document to the staff and get them acquainted with it.

Ron Mast shared that he also like the idea of the document be placed at each site for parents and staff to see.

Jim Kretchman shared that the committee that worked on the Core Values document should come up with a process of how changes are made to this document. This would help to preserve the original document and then there would be something to go back and review.

f. Update Calendar Development-Philosophy & Parameters Policy

i. Presenter: Veronica Wolken

For: 2nd Read/Vote

Est. Time: 10 mins

Vance Brown asked if there was a reason for Graduation taking place on a Friday.

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Peter Hilts shared that there are things taking place in those final weeks at the end of year, that if they pushed it back earlier seniors would graduate before they have even taken their finals. This which cannot be done because of students don't complete successfully they cannot walk.

Moved by Jim Kretchman, seconded by Vance Brown, to approved the changes to the Calendar Development Philosophy and Parameter Policy, at 7:04pm. Roll Call. Approved by unanimous vote.

g. Financial update

- i. Item: Review projected State Budget impacts, Scarborough sale options, FAST Team update
- ii. Presenter: Mark VanGambleare For: Discussion Est. Time: 20 mins

Mark VanGambleare reviewed the FAST update and also the Scarborough sale options. The option that was out there was the Church and that has fallen through. Currently there are not other buyers currently looking at this property.

Kevin Collins shared the modular's are no longer owned by TCA and that they people who have purchased them have until the end of the month to move them.

Mark VanGambleare shared about the state budget impacts on TCA. He shared that there would be a reduction of 6-7% reduction of state add, and the employer contribution is going up over the net couple of years. By 2017, the employer contribution will be at about 20% something percent. It is currently at about 15%. He said that are pretty significant budget issues that they are dealing with due to that. There would be a budget deficit of about \$600k to \$850k. These impacts will be for the 2011 school year budget. The FAST committee is looking at two areas to help with the reduction of state funding and they would be payroll, which is the largest area of cost, and student count. He said that our MLO would increase by about \$300k next year, and then College Pathways could also bring in about \$250k.

Board member Chris Bender joined the meeting at 7:26pm.

The board had an extensive discussion on how to handle the budget deficits and possible options to help fix the problem. They talked about the impacts of class sizes changing on both student learning and also what bracket it would put TCA in for school sports.

h. 2009-2010 Parent Survey: Discuss Survey Questions

- i. Presenter: Ron Mast For: Discussion Est. Time: 10 mins

Ron Mast said this parent survey is in response to the requests at the last board meeting on the parent survey. He reviewed the changes that had been made to the survey and he pointed them out in the handout.

Jim Kretchman said thank you to the administration for their response to his request that he had made at the last board meeting. He said that his is not best questions for this, it is close to what he would like to see. Jim Kretchman said that would like to have maybe a second go around and maybe modify what was presented.

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Ron Mast shared that he would like to have a committee work on the additional questions that the board would like to have added in the area of culture.

Jim Kretchman shared that may there could be an additional survey in the area of culture. He said that he spoke with Russ about that as an option. Russ shared with him that if they could come up with additional questions about culture on the current parent survey they could take the feedback, and maybe build a separate survey on the climate from those responses.

i. College Pathways update

i.Presenter: Ron M. / Peter H.

For: Information

Est. Time: 10 mins

Peter Hilts shared a quick update on the progress that College Pathways has made. He shared that himself, Kevin, Ron and people from D20 meet about the assurances. He said they would be refining those and then submitting for approval by February 15th. Peter Hilts said that they are also on the last lap to be a multi-district online program. He said that they meet standards in the 23 of the 25 areas. They are in the process of reviewing those areas. The two areas that needed review where how do students receive counseling when they are struggling in school, and also how a student is integrated into the program when they have been homeschooled. He said that they will be reviewing those two areas with the state.

j. TCA Charter update timeline and updates for 2010

i.Presenter: Steve Pope

For: Discussion

Est. Time: 10 mins

Steve Pope shared that there was promised in the future year a process for the policy on the board recall.

Kevin Collins shared that this new and updated information should be created within the next 60 days and would fall in along with the other changes that are being made to the charter contract. A good timeframe would be to have the update around early April.

k. Board Meeting Cycle: Frequency and Focus

i.Presenter: Steve Pope & Matt Carpenter

For: Discussion

Est. Time: 10 mins

Steve Pope shared that he and Matt Carpenter talked about the meeting schedule for the board and possible changes. Plan the first meeting of the month be from 6:00-9:30pm and then the second meeting be shorter and minimal operational items and then the second part be about a philosophical topic.

The board and lead team discussed at length the options of having one versus two meetings a month.

l. Board Debrief / Future Agenda Item Review / Action Item Review

i. Presenter: Board Chair

For: Discussion

Est. Time: 5 mins

VI. Executive Session topics to discuss personnel and legal matters (~8:15pm start) Est. Time: 30 mins

a. Receive legal advice from counsel regarding a matter, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(b).

b. Discuss personnel matters related to ongoing job performance feedback to Interim-President pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f).

Moved by Chris Bender, seconded by Vance Brown, to adjourn to executive session per Colo. Rev. Stat. sec. 24-6-402(4)(f), at 8:37pm, Roll Call. Approved by unanimous vote.

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VII. Future Agenda Items

a. Tentative February 22nd Agenda Items

- i. Spotlight Presentation (TBD – ??)
- ii. January Financials (Consent Agenda)
- iii. Board Election Update (Matt)
- iv. TCA President Search Update (Steve & Matt) – Ongoing until complete
- v. High School Principal Search Update (Ron) – Ongoing until complete
- vi. Policy Reviews/Updates (Ron/Kevin) – Ongoing until implemented
- vii. Core Values & Assisting Parents Update (Jim K.) – Ongoing until implemented
- viii. Financial Update: FAST/Audit/5 yr Projection report (20 mins)
- ix. Parent Survey
- x. Board Sub-Committees: Review/Update Board Policy (Steve)
- xi. Performance feedback to Interim-President
- xii. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies

b. Future Agenda Items

- i. TCA Building Corp Update – 1Q10
- ii. Announcement of Board Candidates (Mar)
- iii. College Pathways update (Mar)
- iv. Preliminary Next Fiscal Year Budget (Mar/Apr)
- v. Fundraising Report – (Mar/Apr)
- vi. Update on Open Meetings Law & Practices (Steve-TBD)
- vii. Standards of Business Conduct – May/June (Ron-TBD)
- viii. Safety, Safe2Tell, & Security Update – Quarterly
- ix. Board Development – TBD
- x. Curriculum Review – TBD
- xi. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies

c. Regular Board Meeting Dates for 1H2010

- i. Feb 22nd, Mar 8th(E), Mar 29th, Apr 12th, Apr 26th, May 10th(C), May 24, June 7th.

VIII. Adjournment